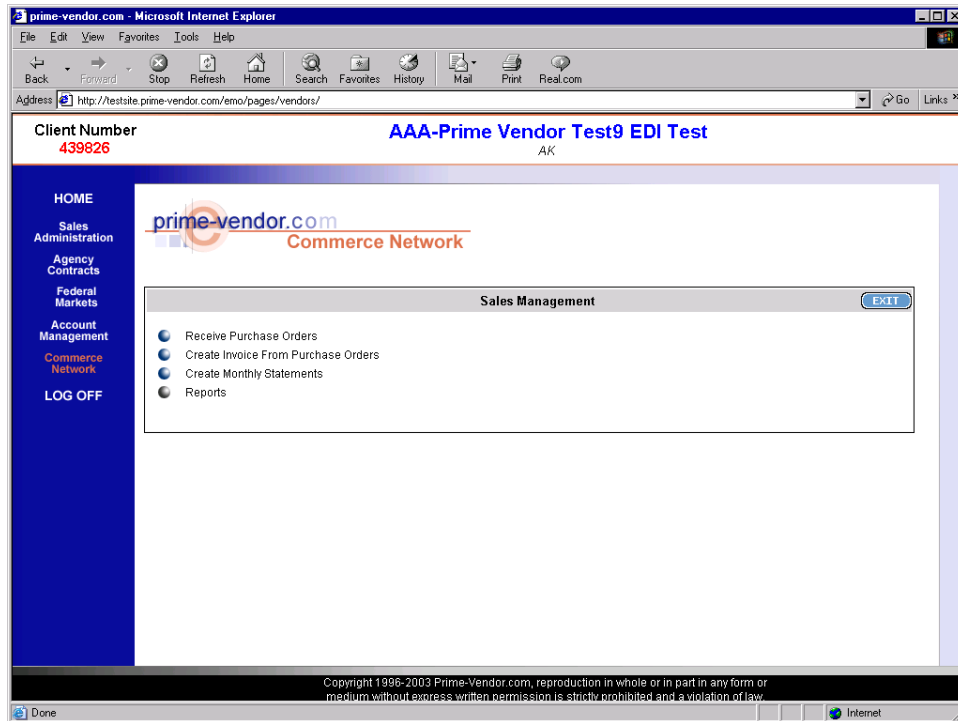# Using the Commerce Network

Sales Management

Sales Management is where a supplying vendor will receive and process purchase orders. The Sales Management function can also create and send invoices to customers and it can compile monthly statements of items bought and sold.

Sales Management Menu

Receive Purchase Orders provides a searchable listing of customer orders. These orders can be processed and prepared for shipping to the customer.

Open Purchase Orders Listing

Create Invoice from Purchase Orders allows the supplier to bill customers for the items purchased. The Commerce Network program compiles the invoice data directly from the customer purchase order.

Invoice Management Interface

Create Monthly Statements provides a thirty day statement of purchases including monetary balance information.

Monthly Statements Interface